

**MINUTES**  
**FINGER LAKES REGIONAL TELECOMMUNICATIONS DEVELOPMENT CORPORATION**  
**dba AXCESS ONTARIO**  
**BOARD OF DIRECTORS MEETING**  
**October 26, 2012**

Members Present:

Geoff Astles, Retired County Administrator  
John Dorak, Noyes Memorial Hospital IT Director on conference call  
John Garvey, County Administrator  
Ed Hemminger, SMS  
Michael Manikowski, Ontario County Economic Developer  
Doug Mossbrook, Eagle Mountain, Inc.  
Donna Reeves-Collins, Rich Products  
Robert Seem, Cornell Ag & Food Tech Park on conference call  
John Sheppard, Supervisor, Town of Seneca  
Mike Ward, Vice President Information Technology, Ultralife

Members Absent:

David R. Smith, Ontario County Citizen  
Camille Sorensen, Wayne Finger Lakes BOCES  
Steve von Berg, Pervasive Solutions

Others Present:

Sean Barry, Ontario County CIO  
Meghan Connor Murphy, Dixon Schwabl  
Reliefia Kramer, Recording Secretary  
Terry Phillips, Bonadio & Co., on conference call  
Linda Weiner, on behalf of Bonadio & Co.  
Andy Lukasiewicz, ECC Technologies  
James Townsend, Esq., Remington, Gifford, Williams & Colicchio

The meeting of the Board of Directors of the Finger Lakes Regional Telecommunications Development Corporation, dba AxcCESS Ontario was called to order in the conference room of the Ontario County Economic Development Office by Mike Ward at 10:06 a.m.

**APPROVAL OF THE MINUTES**

Mr. Ward requested a motion to approve the minutes of September 28, 2012.

Bob Seem (on conference) call would like revision to the minutes. On page 3, under Financial Update, 3<sup>rd</sup> paragraph, delete "Finance". There is not a Finance committee.

Mr. Lukasiewicz would like a revision to the minutes. On page 3, under Sales and Operations Update, 2<sup>nd</sup> paragraph, should read "John Dorak makes a motion to authorize the design and cost estimate of the Geneva build out."

*John Sheppard made a motion, which was seconded by Donna Reeves-Collins to approve the September 28, 2012 minutes with the revision stated above. Motion carried.*

Further discussion took place regarding the creating a separate Finance committee or combining it with the current Audit committee.

*Geoff Astles made a motion to draft appropriate resolutions for consideration at the next meeting to expand the responsibilities of the audit committee to include fiscal/financial management and to expand the membership of the committee by two appointees to be determined later. The motion was seconded by John Sheppard. Motion carried.*

Ed Hemminger comments that we should have this in effect by the organizational meeting in January 2013.

### **SALES & OPERATIONS UPDATE**

Andy Lukasiewicz updated the Board on Sales and Operations.

### **FINANCIAL UPDATE**

Mr. Barry dialed in Terry Phillips on the conference phone.

Mr. Phillips and Linda Weiner updated the Board on the September financial statement, the 2012 Operating Budget and the acceptance of Salmin, Celona, Wehrle & Flaherty as the CPA firm for next year.

A motion was made by Ed Hemminger and was seconded by Doug Mossbrook to accept the Budget as presented for the years ending 12/31/12 and 2013. Motion carried.

Mr. Dorak made a motion, which was seconded by John Sheppard to accept the independent auditors, Salmin, Celona, Wehrle & Flaherty to do the 2012 audit.

### **SELL SHEET UPDATE**

Ms. Connor-Murphy discussed doing a progress report proposal with the Board. It is a basic piece updating the public of what Axxess Ontario has been doing in recent years and giving a sense of where this is going in the coming years. She gave an estimate of \$4,250. Ms. Connor-Murphy told the Board that they will also be doing a Power Point presentation which will be paid out of banked PR hours. The presentation will be delivered to the IDA and to the Ontario County Board of Supervisors.

**NEXT MEETING** – Discussion took place regarding combining the November and December Board Meetings. It was decided to have it on December 12, 2012, 10:00-11:30.

**ADJOURNMENT** - The October 26, 2012 Axxess Ontario Board of Directors Meeting adjourned at 12:07.

#### **Distribution:**

All attendees, present and absent  
Ontario County Board of Supervisors  
Clerk's Office, Board of Supervisors  
Darlys McDonough, Deputy County Administrator

John Garvey, County Administrator  
John Park, County Attorney  
Cathy Bentzoni, County Finance Officer  
Michael Wojcik, Economic Development