

**MINUTES**  
**FINGER LAKES REGIONAL TELECOMMUNICATIONS DEVELOPMENT CORPORATION**  
**dba AXCESS ONTARIO**  
**BOARD OF DIRECTORS MEETING**  
**March 23, 2012**

Members Present:

Geoff Astles, Retired County Administrator  
John Dorak, Noyes Memorial Hospital  
John Garvey, County Administrator  
Ed Hemminger, SMS  
Michael Manikowski, Ontario County Economic Developer  
Robert Seem, Cornell Ag & Food Tech Park via phone  
John Sheppard, Supervisor, Town of Seneca  
David R. Smith, Ontario County Citizen  
Camille Sorensen, Wayne Finger Lakes BOCES  
Steve von Berg, Pervasive Solutions  
Mike Ward, Vice President Information Technology, Ultralife

Members Absent:

Doug Mossbrook, Eagle Mountain, Inc.

Others Present:

Sean Barry, Ontario County CIO  
Megan Connor Murphy, Dixon Schwabl  
Gary Edom, Salmin, Celona, Wehrle & Flaherty, LLP  
Reliefia Kramer, Recording Secretary  
Andy Lukasiewicz, ECC Technologies  
Terry Phillips, Bonadio & Co.  
James Townsend, Esq., Remington, Gifford, Williams & Colicchio

The meeting of the Board of Directors of the Finger Lakes Regional Telecommunications Development Corporation, dba AxcCESS Ontario was called to order in the conference room of the Ontario County Economic Development Office by Chair Michael Ward at 10:10 a.m.

**REVIEW OF THE MINUTES**

The Board reviewed the minutes of January 27, 2012 and requested two corrections. The first correction was in the second to the last paragraph on page 2, there were two “regarding the”. The second correction was in the first motion. The word “makes” should be “made”.

**John Sheppard made a motion, which was seconded by Bob Seem to approve the January 27, 2012 minutes with the above noted corrections. Motion carried.**

**INTRODUCTION**

Mr. Ward welcomed the newest board member, John Dorak. Everyone introduced themselves to Mr. Dorak.

## **FINANCIAL UPDATE**

Terry Phillips introduced Gary Edom. They have done a more detail review of the audit. The audits have been completed.

Mr. Edom thanked Terry Phillips, Linda Wiener, and Andy Lukasiewicz for helping with the audit. It was the first audit of the organization. There was a lot of time consuming work involved to gather all the information that was needed for the audit.

Mr. Edom explained to the Board that he had met with the Audit Committee where he presented draft copies of 3 documents, the required communications letter, internal control, and financial statements. Mr. Edom told the Board that he thinks that the audit went well.

For the purpose of Executive session, Mr. Phillips, Ms. Connor Murphy, Mr. Lukasiewicz, and Mr. Barry leave the meeting.

**At 10:32, a motion was made by John Sheppard, and seconded by Steve von Berg, to go into executive session for the purpose of discussing the audit. Motion carried.**

**At 10:41, a motion was made by Geoff Astles, and seconded by John Dorak, to leave executive session. No action was taken in executive session. Motion carried.**

**Steve von Berg made a motion, which was seconded by John Sheppard, to accept the financial statements and to approve letters CS114 and CS115. Motion carried.**

Board members and Terry Phillips thanked Gary Edom and he left the meeting.

Mr. Phillips told the board that he will be updating the board members by email regarding the current financials.

## **PROGRESS REPORT PRESENTATION**

Andy Lukasiewicz, using an overhead projector, gave a presentation of the progress of Axxess Ontario.

Mr. Lukasiewicz showed the Board a list of purposes for Axxess Ontario

- Promoting and providing economic opportunities within Ontario County
- Retaining businesses in the area
- Provide additional employment and job opportunities
- Promotion of scientific research for the purpose of attracting industry to the community
- Working in partnership with the private sector
- Relieving the burdens of government
- To work in partnership with the private sector without direct competition for services

Discussion took place regarding the intention of Axxess Ontario and how it will move forward in the future.

Mr. Lukasiewicz continued his presentation explaining the progress that has been made by Axxess Ontario since it began.

Further discussion took place regarding the future of Axxess Ontario. It was decided that the next Axxess Ontario meeting should be totally devoted to the discussion of the future of Axxess Ontario.

**NEXT MEETING** – April 27, 2012

**ADJOURNMENT**

The March 23, 2012 meeting of Axxess Ontario ended at 12:05 a.m.

Distribution:

All attendees, present and absent  
Ontario County Board of Supervisors  
Clerk's Office, Board of Supervisors  
Darlys McDonough, Deputy County Administrator

John Garvey, County Administrator  
John Park, County Attorney  
Cathy Bentzoni, County Finance Officer  
Michael Wojcik, Economic Development